

WOW Women on Wheels CV19 Risk Assessment

2021-03-15

Hazard	Party	Risk	Controls
Contact with infected person	Pupils Instructors Examiners Maintenance staff Support staff General public	<ul style="list-style-type: none"> • Close proximity inside vehicle • Proximity outside of vehicle <ul style="list-style-type: none"> ○ Queuing for fuel ○ Waiting while pupil on test ○ Waiting during vehicle servicing ○ Collisions • Exchange of items, particularly cash 	<ul style="list-style-type: none"> • Before contact with others, they should be asked if they may have CV19. • Where an individual believes they may have symptoms of CV19, or have come into contact with someone displaying symptoms, they should not come into contact with the vehicle for two weeks. • Hand sanitiser must be kept in vehicle for use when entering and exiting. • Vehicle occupancy must be kept to a minimum, this will usually be just an instructor/examiner and pupil. • When inside a vehicle with someone else, avoid facing them. • Where possible fuel should be paid for using pay-at-pump. • When outside the vehicle social distancing should be maintained. • Instructors should avoid passing items between themselves and pupils, such as pens and papers. • Pupils should be encouraged to pay for lessons electronically.
Contact with infected surface	Pupils Instructors Examiners Maintenance staff	<ul style="list-style-type: none"> • Driving controls • Access handles • Seat belts • Vehicle keys • Teaching materials • Maintenance items (tyre valves, lamps, engine containers) • Fuel station pumps 	<ul style="list-style-type: none"> • If an individual who has been inside the vehicle within the past 72 hours tests positive for CV19, the vehicle must be fully sanitised before further lessons. • Surfaces that are touched frequently (driving controls, access handles, etc.) must be cleaned between all lessons. • Gloves should be worn while dispensing fuel and using tools.

		<ul style="list-style-type: none"> • Tools (air pumps, jet wash, etc.) 	<ul style="list-style-type: none"> • If maintenance items can be safely checked visually then they should not be touched. • If an item must be passed to someone else (e.g.: keys), hands should be cleaned before passing the item and the item must be cleaned more frequently.
Impairments due to PPE	Pupils Instructors Examiners	<ul style="list-style-type: none"> • Vision blocked by face mask • Verbal communication hampered by face mask • Reduced physical feedback, through steering wheel, gear stick, etc, while wearing gloves • Discomfort while wearing face mask 	<ul style="list-style-type: none"> • Instructors should closely observe pupils to ensure PPE is not causing issues. • Instructors should ensure that the pupil fully understands all communication, (e.g. by question and answer) • Pupils should be encouraged to pull over if they need to adjust their PPE. • Face shields should not be worn. • Pupils should be encouraged to practice wearing PPE for extended periods of time prior to lessons. • If a pupil is unable to remain comfortable wearing PPE, then they should be offered an alternative piece of kit or the lesson cancelled. • Vehicle windows should be opened to improve ventilation.